

The access keys for this page are:

- Alt + 0 links to the Unemployment Benefits [Accessibility statement](#)
- Alt + 1 links to the Unemployment Benefits Homepage
- Alt + 2 allows you to skip the site navigation directly to the main content area of the page.
- Alt + 3 links to the Department of Labor Homepage
- Alt + 4 links you to the Unemployment Benefits Help page

## New York State Department of Labor

### Unemployment Insurance Benefits Online

Please select from one of the following:

#### **Claim weekly benefits for your current claim**

You may use this system to claim benefits for last week, the week beginning Monday, \_\_\_\_\_ and ending Sunday, \_\_\_\_\_. This system is available Monday through Friday from 7:30 am until midnight and all day Saturday and Sunday. To claim benefits for a previous week, you must call the Telephone Claims Center at 1-888-209-8124.

[Claim Weekly Benefits](#)

#### **Inquire about your payment history**

You will be provided with current claim information, the date your last payment was released, and a history of all benefit payments processed. This online system is available between the hours of 7:30 am to 7:30 pm Monday through Thursday (Eastern Time), Friday, 7:30 am to 5:00 pm, all day Saturday, and Sunday until 7:00 pm.

[View Payment History](#)

#### **Payment and Tax Withholding Options, and View/Print 1099G**

You may use this system to change your current payment option or your current Federal and/or State tax withholding options. You may also use this system to view/print 1099G information for prior years. This online system is available between the hours of 7:30 am to 7:30 pm Monday through Thursday (Eastern Time), Friday, 7:30 am to 5:00 pm, all day Saturday, and Sunday until 7:00 pm.

[Payment and Tax Withholding Options, and View/Print 1099G](#)

#### **Cancel and Sign Out**

[Sign Out](#)

## Benefit Payments

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# New York State Department of Labor

## Unemployment Insurance Benefits Online

### Benefit Payments

You may register for direct deposit, cancel your direct deposit, or change your account information today when you reach the page entitled, "Confirmation Page". You must have a check handy in order to enter your bank routing and checking account numbers. Do not use a checking account deposit slip to obtain your bank's routing number or your account number as they may include numbers that cannot be used for direct deposit purposes.

Whether you are registering for direct deposit or changing your existing account information, it will take approximately 5 business days between the date your account information is received and the date that your benefits can be electronically sent to your checking account. If you have a Key2Benefits debit card, your weekly benefits will be transferred to your card during this time. Once direct deposit has been established, benefits will be deposited to your checking account usually within three business days after you claim your weekly benefits.

If you have already registered for direct deposit and your banking information has been verified, it is not necessary to re-register each time you claim your weekly benefits. You will only need to re-register if your banking information has changed. Additionally, if your financial institution has recently merged with another financial institution, the new financial institution should be contacted to obtain the new bank routing and account numbers.

It is important that you **print** a copy of the "Direct Deposit Information Review" page information before submitting your information as this will be your only proof of the account information that you provided. You will need this information in case of any inaccuracies with your checking account information.

**If our website or Tel-Service system shows that your payment was released, it is your responsibility to verify receipt of benefits with your financial institution or Key2Benefits debit card account.**

Continue

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## Claim Weekly Benefits

If your mailing address or telephone number has changed since you last claimed your weekly benefits, please provide this information by selecting 'Change Address/Telephone Number' below.

Continue to claim benefits

[Certify Benefits](#)

Update your address/telephone number

[Change Address/Telephone Number](#)

### 9 Things You Must Do When Filing for Unemployment Insurance

- 1. Report each day you work.** You must report any day you work when you claim your weekly UI benefits. This includes part-time, temporary or unpaid jobs.
- 2. Be accurate.** Carefully read all letters the Department of Labor sends to you. Follow the instructions and return all forms as soon as possible. This will help prevent delays in UI payments.
- 3. Be available to work.** You must be able to take a job right away. Every week, you must verify that you were ready, willing, and able to work.
- 4. Look for work.** You must search for work each week and keep a written record of every employer you contact. [View required weekly work search activities.](#)
- 5. Make a work search plan.** Contact a New York State Career Center to get help planning your work search. Go to [www.labor.ny.gov](http://www.labor.ny.gov) to find the location nearest you. You may also call 1-800-447-3992. Choose your language and pick option 3.

**6. Stop claiming benefits as soon as you return to work.** Do not wait for your first paycheck. You are no longer eligible for benefits when you start working a full-time job. You may be eligible for partial benefits if you get part-time work.

**7. Read your Claimant Handbook.** It tells you about your rights and responsibilities while collecting UI. It also lists additional benefits and services you may be able to get. You can find the handbook on our website.

**8. Avoid UI Fraud.** Do the right thing and follow the rules while you get benefits. If you do not follow the rules, you could face serious legal consequences.

**9. If you don't know, ask for help.** UI representatives are available to help you. Call 1-888-209-8124 or go to our website for answers.

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## Work and Earning Status

Complete the information below. When you have finished, select 'Continue'.

1. During the week ending \_\_\_\_\_, did you refuse any job offer or referral?

Yes  No

2. How many days did you work, including self-employment, during the week ending \_\_\_\_\_ ?

0

2a. Excluding earnings from self-employment, did you earn more than \$435?

Yes  No  NA

3. How many days were you NOT ready, willing, and able to work ?

0

4. How many days were you owed vacation pay or did you receive vacation pay?

0

5. How many days were you owed holiday pay or did you receive holiday pay?

0

6. Have you returned to work full time?

Yes  No

Continue

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## Review of Responses

Please review the information you have provided. If you need to change a response, select 'Edit'. When you have finished, select 'Certify Claim'.

### Change of Address

- My address or phone number has not changed since the last time I claimed benefits.

Edit

### Last Week Info

- During the week ending \_\_\_\_\_, I did not refuse any job offer or job referral.
- Including self-employment, I did not work during the week ending \_\_\_\_\_.
- Excluding earnings from self-employment, I did not earn more than \$435.00.
- I was ready, willing and able to work every day last week.
- I was not owed vacation pay and I did not receive vacation pay.
- I was not owed holiday pay and I did not receive holiday pay.
- I have not returned to work full time.

Edit

**I understand I must be actively seeking work and must develop and keep a record of my work search activities for one year. I have made at least three work search activities per week on different days of the week, or followed an official written work search plan developed and approved by the Department of Labor if one has been developed, unless I have been specifically designated as exempt from this work search requirement by the Department of Labor. My activities include at least one activity from activities 1 through 5 as listed in the Unemployment Insurance Information for Claimants Handbook. If I receive**

**a request to submit my Work Search Record to the Department of Labor, and fail to respond to this request, my benefits may be stopped.**

**By placing this claim, I certify that I have complied with these work search requirements in the week claimed. I certify that the statements above are true and correct, and may be used in a hearing involving my claim and that I am not claiming benefits during any period while I was outside of the United States, a U.S. Territory or Canada, and I understand that the law provides penalties for false statements.**

Certify Claim

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# Unemployment Insurance Benefits Online

Confirmation Page for SS#: XXX-XX-

Print

## Claim Complete

- Your claim for the week of \_\_\_\_\_ has been entered for processing.

## Important Information

- You have completed your weekly certification.



### Direct Deposit Option

You may choose to have your weekly benefits directly deposited into your checking account. You must have a check handy in order to enter your bank routing and checking account numbers. If you have already registered, but would like to cancel your direct deposit or change your account information right now, see below.

Once you have registered for direct deposit and your banking information has been verified, it is not necessary to re-register each time you claim benefits. You will only need to re-register if your banking information has changed.

It is important that you **print** a copy of the "Direct Deposit Information Review" page information before submitting your information as this will be your only proof of the account information that you provided. You will need this information in case of any inaccuracies with your checking account information.

Whether you are registering for direct deposit or changing your existing account information, it will take approximately 5 business days between the date your account information is received and the date that your benefits can be electronically sent to your checking account. If you already have a Key2Benefits debit card, your weekly benefits will be transferred to your card during this time. Once direct deposit has been established, benefits will be deposited to your checking account usually within three business days after you claim your weekly benefits.

You may register for direct deposit, cancel your direct deposit, or change your checking account information using the Direct Deposit application.

[Direct Deposit](#)

### **Find a Job**

Your local New York State Career Center provides a wide range of services to assist you in returning to work. As a condition of eligibility for unemployment insurance benefits, you may be required to attend reemployment service meetings. The office will notify you by mail of when and where to report for your appointment. Failure to attend scheduled meetings will result in a delay or loss of benefits. You can visit a New York State Career Center and speak with staff about our Career Services, including resume writing, interview techniques, apprenticeship opportunities, training grants, search our on-line job listing or attend a job fair. Check out JobZone where you can research occupations, post customized resumes, and use the JobZone [Work Search Record](#) tool to track your job search activities. We also provide priority service to Veterans during their job search. Go to <http://www.labor.ny.gov/careerservices/careerservicesindex.shtm> for more information.

### **Other New York State Programs**

Find out about other New York State programs and services at [myBenefits](#) ([www.mybenefits.ny.gov](http://www.mybenefits.ny.gov)). myBenefits is an online tool where anyone can quickly and confidentially check their eligibility for a range of work supports and other benefits. By answering a simple set of questions, people in New York State can find out if they qualify for benefits such as nutrition assistance, various tax credits and the Home Energy Assistance Program.

[Inquire about Benefits Payment Status](#)

[Exit](#)